

Environmental Education Teacher
Summer- Seasonal (40 hours/week)
Revised 01/09

Responsible To

Education Coordinator

Position Summary

The *Environmental Education Teacher* is a seasonal staff member of Crown Point Ecology Center. The *Environmental Education Teacher* collaborates with staff members and education committee as necessary in the teaching and implementation of all summer children's programming.

Essential Duties and Responsibilities

Other duties may be assigned as necessary.

1. Major Activity: Assists with all facets of Summer Programming

- a. Coordinates all activities guided by the curriculum.
- b. Prepares garden/greenhouse areas for gardening.
- c. Coordinates all food/beverage breaks with staff/volunteers
- d. Organizes materials needed for activities
- e. Manages schedule for participants and others

2. Major Activity: Teaches integrated scope and sequence curriculum for summer programs

- a. Teaches all facets of summer programming
- b. Cleans and puts away all materials and equipment in designated areas daily
- c. Assists in the training and supervision of education volunteers
- d. Orients self and others to the various ecosystems on site
- e. Maintains accurate record-keeping of attendees' personal information, health forms, permission & media release forms
- f. Maintains communication with office staff at all times via cell phone or radio walkie-talkies in case of emergency or parental directives.
- g. Ensures the safety of self and all participants

3. Major Activity: Articulates and models the Crown Point mission and guiding principles of community, spirituality, sustainability, and justice

- a. Wears appropriate clothing, including shirt with Crown Point logo
- b. Models and supports sustainability practices on site (recycling, composting, energy conservation)
- c. Makes information about Crown Point available for visitors

Required Minimum Qualifications

Education

- Bachelor's Degree required. BA/BS in Environmental Education or related field preferred.

Experience

- Two to three years teaching experience required. Teaching experience in science, environmental education preferred.
- Familiarity with organic gardening methods preferred
- Familiarity with curriculum such as Project Learning Tree, Project Wild, Project Wet and Project Food, Land and People preferred
- Proficiency with gardening and use of hand tools
- Experience with small farm equipment and machinery helpful

Skills

- Writes and communicates clearly with various age levels
- Able to teach multi-age groups of children
- Maintains a valid driver's license
- Demonstrates skill with Microsoft Word and Excel
- Certified in CPR and First Aid

Working Conditions/Physical Requirements

- Flexible with changing weather conditions and alternative activity plans
- Ability to stoop, bend and lift at least 25 pounds and push/pull equipment
- Comfortable with the risk associated with outdoor activities
- Open to fingerprinting and criminal background check according to Crown Point policies

Time commitment: June 8- August 14, 2009 (9 weeks)

**To apply: Please send resume and three references to Amy Berens, Education Coordinator
Crown Point Ecology Center
PO Box 484
Bath, OH 44210**

330-668-8992 ext 101