



**Organic Farm Apprentice (Level I)
Seasonal (26 weeks)
Temporary, Full Time, Non-Exempt
Revised 11/09**

Responsible To:

Organic Farmer and Harvest Coordinator

Position Summary:

The Organic Farm Apprentice (Level I) is responsible for working with the Organic Farmer and Harvest Coordinator in growing, maintaining and harvesting produce. In addition, the Organic Farm Apprentice (Level I) will train and supervise interns, CSA sharers and volunteers on farm tasks.

Essential Duties and Responsibilities:

Other duties may be assigned as necessary.

- 1 **Major Activity: Supports Organic Farmer**
 - α Tills, plants, cultivates and harvests production areas. Tends greenhouses, cares for farm equipment, tools and supplies.
 - β Maintains safe working and safe food environment
- 2 **Major Activity: Coordinates Harvests and Sales**
 - α Assists with decisions of when and how much of each crop to harvest and distribute through the CSA, Foodbank and/or Farmers' Market.
 - β Helps keep records of amounts of produce distributed through each avenue.
 - χ Assists with plant sale production and sales.
- 3 **Major Activity: Education and Outreach**
 - α Trains, supervises and directs CSA sharers and farm volunteers on farm tasks and organic farming methods in use at Crown Point.
 - β Orients and educates CSA sharers on informal basis.

Required Minimum Qualifications:

Education

- ◆ High School diploma or equivalent required. Degree or equivalent in a relevant field preferred.

Experience

- ◆ One year of experience with organic vegetable farming preferred. Desire to learn vegetable farming essential.
- ◆ Proficiency with hand-tools required.

- ◆ Experience with farm equipment and machinery helpful.
- ◆ Farmers' Market experience preferred.

Skills

- ◆ Maintains a valid driver's license.
- ◆ Communicates clearly and effectively.
- ◆ Multi-tasks, delegates tasks and supervises others in a fast-paced, sometimes stressful environment.
- ◆ Helps create a community-focused environment that supports the Crown Point mission and its guiding principles.

Working Conditions/Physical Requirements:

- ◆ Flexible hours based on requirements of activities and projects.
- ◆ Conditions where weather and/or other factors occasionally create challenging working conditions.
- ◆ Work requires physical exertion and activities such as stooping, bending, lifting and pushing/pulling heavy equipment.
- ◆ As with any farm activity there are risks that include:
 - Using equipment
 - Dealing with the elements

Organic Farm Apprentice (Level I)

Pay Scale: \$240.00/week
Time: 26 weeks

Contract Amount: \$6,240.00

Benefits:

FICA (.0765)	\$ 477.36
Unemployment Compensation (.005)	\$ 31.20
Workers Compensation (.01491)	\$ 87.69
Total Benefits	\$ 596.25

Total Salary/Benefits \$6,836.25